

# Pacific Southwest Section



## **Pacific Southwest AOAC Section Minutes of the 2009 Annual Business Meeting**

The 2009 Annual Business Meeting of the Pacific Southwest Section of the AOAC International was called to order by President Sarita Cardozo at 11am.

**Date:** April 8, 2009

**Location:** Sonoma, CA

### **Executive Committee Members Present:**

Sarita Cardozo, President  
Marsha Galicia, Treasurer  
Gina Hall, President-elect  
Terry Jackson, Member At Large  
Italia Nappi, Member At Large  
Anna Pfender, Member At Large

Plus all meeting attendees present.

### **Executive Committee Members Absent:**

Wanda Chang, Member At Large  
Raquel Hernandez, Secretary  
Binh Loo, Member At Large  
Doug Marsh, Past President

Copies of minutes from the 2008 Annual Business Meeting and the 2008 Annual Treasurer's Report were distributed.

Liz Cribbin asked about last year's budget losses which led to a discussion about both 2008 and anticipated 2009 budget losses. Both are a result of Annual Meeting losses which are due to low meeting attendance (tough economic times). Historically the meetings have made a small amount of profit and the PSWAOAC board works diligently to maintain a bank balance that can handle occasional meeting losses. Terry Jackson said that we typically carry a \$20K bank balance to carry us through the tough times. This led to a discussion of ideas for future meeting planning.

1. Split out Short Course from Annual Meeting and hold it on different dates/time of year
2. Hold a 1-day meeting instead of a 2-day meeting
3. Utilize fee based Webinars instead of or in addition to physical meetings

**Secretary's Report:** Raquel Hernandez (absent)

Sarita asked for acceptance of the 2008 Annual Business Meeting minutes. **A motion was made by Terry Jackson, seconded by Anna Pfender, and passed by all members present to accept the minutes as written.**

**Treasurer's Report:** Marsha Galicia

Annual Treasurer's Report for the period beginning January 1, 2008 and ending December 31, 2008 with attached Wells Fargo Bank statement, end date 12/31/08.

Beginning Balance January 1, 2008:	\$25,706.84
Income 2008:	\$20,305.00
Expenses 2008:	\$24,760.11
Net Loss 2008:	\$3,955.11**
Ending Balance December 31, 2008	\$21,251.73**

\*\* a \$500 deposit for the 2009 meeting hotel is not taken into account in the Net Loss, but is included in the ending balance so that it matches the bank statement.

**A motion was made by Gina Hall, seconded by Sarita Cardozo, and passed by all members present to accept the Annual Treasurer's Report as written.**

**Election Results for 2009:** Sarita Cardozo

President-elect: Anna Pfender

Treasurer: Marsha Galicia

Secretary: Sarvamangala (Sarva) Gunjur

Member At Large: Binh Loo

Member At Large: Doug Marsh

**New Business:**

The gavel was passed from outgoing President, Sarita Cardozo, to our new President, Gina Hall.

Gina presented certificates of appreciation to outgoing Executive Committee Members: Marsha Galicia, Treasurer and Raquel Hernandez, Secretary (accepted by Patricia Nedialkova). Gina presented a plaque of appreciation to Sarita Cardozo, Outgoing President.

2010 Annual Meeting:

Location will be in the metro Phoenix, Arizona area where the President Elect, Anna Pfender is located. Anna said she will look at the hotel where the meeting was held in

2007 as the costs were low and the meeting made a profit at that location. Many chemists and microbiologists were drawn in as both speakers and attendees from Arizona State University, the University of Arizona, the Arizona State Health Lab, and other local laboratories. Implementation of a Poster Session was discussed as an option. It could be integrated into the Vendor Exhibit Hall to draw attendees in. Liz Cribbin can assist in sourcing poster board materials. Meeting dates were set last year, although Executive Committee members present could not remember what they are. Dates will have to be checked on from previous meeting minutes. There was some discussion of the negative impact of this year's meeting dates falling so close to Good Friday and Easter.

The proposed Scholarship Program is tabled for now as there has been no activity moving it forward.

**Adjourn:**

**A motion was made by Marsha Galicia, seconded by Anna Pfender, and passed by all members present to adjourn the meeting.**

Meeting adjourned at 11:22am.

Respectfully submitted by Anna Pfender for Raquel Hernandez  
April 20, 2009

**Note for Documentation Purposes:**

Although not specifically discussed during the Annual Business Meeting, the following is a list of the current members of the PSWAOAC Executive Committee along with the remaining terms for the 5 Members At Large.

President: Gina Hall, U.S. Food & Drug Administration  
President-elect: Anna Pfender, AZ Department of Agriculture  
Secretary: Sarvamangala (Sarva) Gunjur, CA Dept. Food & Agriculture  
Treasurer: Marsha Galicia, Alcohol & Tobacco Tax & Trade Bureau  
Past President: Sarita Cardozo, Alcohol & Tobacco Tax & Trade Bureau  
Member At Large (2-year term): Binh Loo, HI Department of Agriculture  
Member At Large (2-year term): Doug Marsh, AZ Department of Agriculture  
Member At Large (1 year remaining): Terry Jackson, CA Dept. of Food & Ag. RA  
Member At Large (1 year remaining): Wanda Chang, HI Department of Health  
Member At Large (1 year remaining): Italia Nappi, U.S. Food & Drug Administration