

# Pacific Southwest Section



## **Pacific Southwest AOAC Section MINUTES OF THE 2005 ANNUAL BUSINESS MEETING**

The 2005 Annual Members Meeting of the Pacific Southwest Section of the AOAC International was called to order by President Janice Byington at 11:15AM. Everyone was thanked for attending the business meeting.

Date: March 1, 2005

Location: Red Lion Hotel  
Sacramento, California

### Executive Committee Members Present:

Janice Byington, President  
Bruce Brown, Past President  
Lilia Rivera, President Elect  
Sarita Cardozo, Treasurer

David Lau, Member-at- large  
Norma Hill, Member- at -large  
Paula Davis-DeBella, Member-at-large  
Doug Marsh, Member- at- large  
Terry Jackson, Retired Member-at-large

Plus all meeting attendees present.

Dr. Henry Chin, NFPA gave an update on AOACI programs and announced that the membership directory would be available on-line. The OMA would also be available to members on-line. The Horowitz advisors mentoring program on method validation appears to be quite popular with users.

**Secretary's Report:** Sarita Cardozo  
Copies of the minutes of the February 5, 2004 Annual Members Business Meeting were handed out to all members attending the meeting. **A motion was made, seconded and passed to accept the minutes as written.**

**Treasurer's Report:** Sarita Cardozo

Copies of the Financial Report for period beginning January 1, 2004 ending December 31, 2004 were handed out to all members attending the meeting.

**Income:2004**

Total Income: \$10,826.00

**Expenses: 2004**

Total Expenses: \$17,228.59

**Net Profit/Loss: \$6,402.59**

**Ending Balance December 2004: \$13,622.38**

**A motion was made, seconded and passed to accept the Treasurer's Report**

**Old Business:**

Attendees at the meeting were asked by the President, Janice Byington, to vote on changes made to the by-laws regarding telephone conferences and nomination of substitute members to serve on the Executive Board when deemed necessary. A motion was made by Janice Byington to approve the change, seconded and passed to accept the changes.

**New Business:**

**-2006 Conference Site Selection:**

Suggestions for meeting locations and short course topics were solicited from attendees.

-Lilia Rivera suggested a poster session on feeds. Norma Hill recommended that supervisors consider the PSW meeting as a training session for their staff even when funds are restricted. Supervisors were asked to come up with training requests in their respective areas of interest, which could be held at the next annual meeting.

Terry Jackson commented that ISO still continues to be of interest. PSW offers training at discounted rates.

Janice Byington stated that there is a need to establish ties with other scientific communities, this was valuable for contacts etc especially with ISO validation.

**Elected Executive Committee for 2005 :**

President- Lilia Rivera, CDFA

President Elect- David Lau, FDA

Treasurer – Sarita Cardozo, TTB

Secretary – Consuelo Castro, FDA

Member at Large (2 yr term) – Bruce Brown

Member at Large (2 yr term) – Paula Davis-DeBella, FDA

Certificates of appreciation were handed to Norma Hill as outgoing member at large, Bruce Brown as Past-President, and Sarva Gunjur as Past Secretary. Lilia Rivera presented a plaque of appreciation to Janice Byington, outgoing President.

Meeting adjourned at 11:55 am.

Respectfully submitted by

Sarita Cardozo  
Treasurer

April 7, 2005  
Amended April 15, 2005